

Organizational meeting
Bedford Public Library System Board of Trustees
Minutes for July 2, 2024
Bedford Central Library, Peaks Room

Members present: Debra Bahouth, Heather Craver, Jennifer Lazowski, Olivia Madison, Pamela Palmer, Tracey Reichard

Members not present: Sharene Duncombe

Staff present: Jenny Novalis, Library Director

Mrs. Palmer called the meeting to order at 5:01pm and asked the Board to review the agenda, calling for any changes to the agenda. Mrs. Novalis noted the minutes from the June meeting are not ready to be distributed yet. The agenda was approved as amended.

Mrs. Palmer opened the floor for nominations for officers for the Library Board for the new year. Mrs. Palmer asked for nominations for chairman. Mrs. Reichard nominated Mrs. Pamela Palmer for chairman, Mrs. Madison seconded. There were no other nominations. Mrs. Palmer accepted and all agreed.

Mrs. Palmer asked for nominations for the vice-chairman. Mrs. Bahouth nominated Mrs. Tracey Reichard for vice-chairman, Mrs. Madison seconded. There were no other nominations. Mrs. Reichard accepted and all agreed.

Mrs. Palmer asked for nominations for treasurer. A brief discussion of the responsibilities ensued. It is noted that Mrs. Lazowski would be willing to serve on the Finance Committee when it is time to appoint that member. Mrs. Palmer nominated Mrs. Bahouth, Mrs. Lazowski seconded. There were no other nominations. Mrs. Bahouth accepted and all agreed.

The Board reviewed the draft calendar of meetings for FY25. Mrs. Bahouth motioned to add a November at Bedford Central meeting back into the calendar this year, Mrs. Reichard seconded, all agreed. Mrs. Lazowski motioned to approve the meeting calendar as amended, Mrs. Madison seconded, all agreed.

No public comments

Mrs. Palmer asked Mrs. Craver and Mrs. Lazowski to introduce themselves. Both members discussed a little bit about their background and what connection they have with the library. The members welcomed them to the Board.

Mrs. Novalis reviewed the revenue report from the end of May and noted that the yearend revenue report should be available in August or September. The end of June

expense report was reviewed and Mrs. Novalis noted that there will still be a few expenses that have not cleared yet, including one payroll, so the library operating budget is more than 94% expended. A brief discussion about the Internet service in Bedford County ensued.

No Board member comments

No new business

Mrs. Palmer asked for a motion to adjourn. Mrs. Reichard motioned to adjourn, Mrs. Bahouth seconded, all agreed. The meeting adjourned at 5:30pm.